

## Resources and Fire & Rescue Overview and Scrutiny Committee

**14 December 2016**

### Work Programme 2016/17

#### Recommendations

That the Resources and Fire and Rescue Services Overview and Scrutiny Committee:

- 1) Agrees the updated 2016/17 Work Programme and makes any additional comments or changes, as required; and
- 2) Notes the scheduled future meeting dates.

#### 1.0 Work Programme

- 1.1 At the Council meeting held on 24<sup>th</sup> September 2015, the remit of the Corporate Services Overview and Scrutiny Committee was changed to include Fire and Rescue Service and Libraries, and the name of the committee was changed to *Resources and Fire and Rescue Overview and Scrutiny Committee*.

OSC	Remit	Strategic Director	PFH's
Resources & Fire & Rescue (includes Fire & Rescue and Libraries)	Fire & rescue, budget, medium term financial plan, corporate business plan, planning and performance arrangements, finance, property, information technology, facilities management, workforce strategy and development, law and governance, libraries, customer service and communications	Resources Chief Fire Officer	Deputy Leader Community Safety Customers

1.2 The updated Work Programme for 2016/17 is attached at Appendix A and will show the committee what items have been considered and what is still outstanding.

## 2.0 Briefing Notes

2.1 A number of briefing notes have been provided or scheduled to be provided to the committee during 2016/17 as listed in Appendix A.

## 3.0 Dates of Future Meetings

3.1 Future meetings of the Committee have been scheduled for 2pm on the following dates:

- 22 February 2017

## Background papers

None

## Appendices:

Appendix A – Work Programme 2016/17

	Name	Contact details
<b>Report Author</b>	Helen Barnsley	<a href="mailto:helenbarnsley@warwickshire.gov.uk">helenbarnsley@warwickshire.gov.uk</a> 01926 412323
<b>Head of Service</b>	Sarah Duxbury	<a href="mailto:sarahduxbury@warwickshire.gov.uk">sarahduxbury@warwickshire.gov.uk</a> 01926 412090
<b>Strategic Director</b>	David Carter	<a href="mailto:davidcarter@warwickshire.gov.uk">davidcarter@warwickshire.gov.uk</a> 01926 412564

**Resources and Fire & Rescue Overview and Scrutiny Committee  
Work Programme 2016/17 – 14 December 2016**

**Appendix A**

**Reports for future meetings**

Item	Report detail	Date of last report	Date of next report
Questions to the Portfolio Holders / Forward Plan decisions	Report which includes Forward Plan decisions relevant to the remit of the Committee – Helen Barnsley	N/A	* Standing item for every meeting
One Organisational Plan	Report - One Organisational Plan Quarterly Progress Report, April-September 2016		14 December 2016
Business Rates	Verbal Update - Business Rates – review of the Government response to the results of the latest consultation – Virginia Rennie	N/A	14 December 2016
Treasury Management	Report - Treasury Management Monitoring 2016/2017 – Mathew Dawson	N/A	14 December 2016
One Organisational Plan Year End Progress Report – April 2015 – March 2016	Staff Survey – the findings from the latest staff survey to be presented to the Committee (Sue Evans – requested 28/09/2016)	N/A	14 December 2016
National Procurement as part of the Fire Reform Programme	The Fire and Rescue Service is being encouraged by the Home Office to be more efficient in procuring a range of goods and services. The Chief Fire Officers Association has established a working group to coordinate this area of work and Warwickshire Fire and Rescue Service is contributing to the national agenda. The report would highlight the work we are currently undertaking – Rob Moyney	N/A	14 December 2016
Warwickshire Fire and Rescue Service	Draft IRMP report 2017-2020	N/A	14 December 2016
Warwickshire Fire and Rescue Service Performance Benchmarking Report	WFRS is able to benchmark performance for some of the key incident types against other English Fire and Rescue Services.  The report utilises 2015/16 incident information recently made available on the YouGov.uk website together with the most current CIPFA statistics (June 2014) for population and dwelling numbers per Fire Authority – Rob Moyney	N/A	22 February 2017

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**Appendix A**

**Reports Recently Received by the Committee**

Item	Report detail	Date of last report
AOB	A presentation to be given to the Committee on the Transformation of the Fire Service over the last 2/3 years. (20 mins plus 10 mins question time)	13 July 2016
Fire and Rescue Service	Fire Peer Review Report	13 July 2016
Public Property Asset Register	Update report – establishing if there is an appetite for a public property asset register from other public bodies	13 July 2016
Treasury Management	Report to present Treasury Outturn 2015/16 – to include a performance analysis of Warwickshire County Council and other authorities as agreed at meeting on 18/05/16	15 September 2016
One Organisation Plan	Performance Report for year ending 31 March 2016	15 September 2016
One Organisation Plan	Quarterly Progress report. (note: to include remedial actions in the commentary)	15 September 2016

**Briefing Notes - Produced**

Item	Briefing Note detail	Date requested	Date circulated
1(3) Matters Arising – Item 6	Members requested an updated regarding the member dashboard; Project and Programme Management. (Josephine Millar)	18 May 2016	13 July 2016
3 – Questions to Cabinet & Portfolio Holders	Request for a briefing note on the IT obstacles for Pupil Premium applications and how they will be resolved.	18 May 2016	14 September 2016

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**Appendix A**

**Briefing Notes – Actions from 15 September**

<b>Item</b>	<b>Briefing Note detail</b>	<b>Date requested</b>	<b>Date circulated</b>
4 – Work Programme	Regular briefing notes to be provided to the Committee after each key milestone of the business rates process	15 September 2016	<b>Ongoing</b>
4 – Work Programme	MASH - Briefing Note to be circulated after a full update report is presented to the Adult Social Care & Health OSC and the Children & Young People OSC that is due at the end of the year.	15 September 2016	<b>OSC report is now available on CMIS – link sent 17/11/16</b>
4 – Work Programme	A briefing note on the topic of interest rates looking at the potential impact of Brexit, property values and any unknown factors -	7 October 2016	<b>Circulated 11 October 2016</b>
5 - One Organisational Plan Year End Progress Report	Property Rationalisation - several projects had contributed to the savings made and that the figures in the report were accurate. Members requested the details of the savings made be presented in the form of a briefing note.	15 September 2016	<b>Requested from Steve Smith – 26/09/16 Chased 17/11/16</b>
6 – One Organisational Plan Quarter One Report	Request for information regarding the performance information for second firefighting appliances reaching an incident. Members felt it important to understand where the service is failing to reach target and request a breakdown of the incidents where this has occurred.	15 September 2016	<b>Circulated 17 October 2016 (follow up info requested 17.10.16)</b>